

Harmony Family Center, Inc. Employment Application Form



Harmony Family Center Employment Application Form

Harmony Family Center, Inc. is an equal opportunity employer and does not discriminate on the basis of race, religion, color, national origin, age, sex, gender, disability or any other characteristic protected by law.

Please Print All Information Requested except Signature

NOTE: Please be aware candidates may be asked to sign a release which will permit Harmony to conduct a series of necessary background checks prior to any offer of employment. Failure to disclose any prior convictions will result in immediate ineligibility for employment.

Name				
Last		First		Middle
Present street address				
City		State	Zip Code	
How long				
Home Phone				
Cell Phone				
Email Address				
If under 18, please list age				
Position applied for				
Salary Desired				
Employment desired	Full-Time	Part-Time	Independent Contractor	Volunteer
When are you available for work?				

Type of School	Name of School	Location (Complete mailing address)	Number of Years Completed	Major & Degree
High School				
College				
Post Graduate				
Business or Technology School				

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Do you have a Driver's License?	Yes	No
What is your means of transportation to work? _____		
Driver's License Number	State of Issue	Expiration Date
Have you had any accidents during the past three years? Yes No How Many?		

Please list three references other than relatives or previous employers:

Name	Name
Position	Position
Company	Company
Telephone	Telephone
Name	
Position	
Company	
Telephone	

Have you ever been convicted of a crime?	Yes	No
If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed and type(s) of rehabilitation (please include any convictions that were expunged)		
Failure to disclose any criminal conviction history will result in ineligibility for employment with Harmony Family Center.		

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Work Experience

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.			
Name of Employer Address City State Zip code Phone Number	Name of Last Supervisor	Employment Dates From To	Pay or Salary Start Final
	Your last job Title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
Name of Employer Address City State Zip code Phone Number	Name of Last Supervisor	Employment Dates From To	Pay or Salary Start Final
	Your last job Title		
Reason for leaving (be specific)			
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May we contact your present employer?	Yes	No
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Military Experience

Branch of Service	From	To
Rank/Type of Service		
Job Related Training/Experience		

Did you complete this application yourself?	Yes	No
If not, who did?		
Have you attached your resume to this application?	Yes	No

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STATEMENT (Please read this statement carefully before signing this application):

I understand that employment with Harmony Family Center, Inc. is at-will, meaning that I or the Organization may terminate my employment at any time, or for any reason consistent with applicable state or federal law.

I authorize the Organization to conduct a thorough background investigation of my work and personal history, and verify all data given on this application and during interviews. I hereby release the Organization, and its representatives or agents, from any liability that might result from such an investigation. I authorize all individuals, schools, and firms named to provide any requested information and release them from all liability for providing the requested information.

I understand that the Organization requires the successful completion of a drug and/or alcohol test as a condition of employment.

I certify that all the statements in this completed application are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal to hire.

Applicant Signature

Date